

TODAY'S DATE: _____

PATIENT INFORMATION			
Last Name:		First Name:	Nickname: MI:
Street Address:		Patient Gender:	
City:	State:	Zip:	Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Separated
Mailing Address (if different from above):		If Married, Spouse's Name:	
City:	State:	Zip:	Patient Birth Date (Month/Day/Year):
Home Phone:		Patient Social Security Number:	
Cell Phone:		Email Address:	
Work Phone:		Best contact (select drop down)	
Employer/Position:			
RESPONSIBLE PARTY INFORMATION (complete if different than patient information above)			
Contact Name:		Relationship:	
Social Security Number:		Date of Birth (Month/Day/Year):	
Address:		Home Phone:	
City:	State:	Zip:	Cell Phone:
Employer:		Work Phone:	
DENTAL INSURANCE INFORMATION			
Primary Insured Name:		Secondary Insured Name:	
Home Address (if not listed above):		Home Address (if not listed above):	
Primary Insured SSN:		Secondary Insured SSN:	
Primary Insured Date of Birth (M/D/Y):		Secondary Insured Date of Birth (M/D/Y):	
Primary Insured Employer:		Secondary Insured Employer:	
Dental Insurance Company: Dental Claim Address:		Dental Insurance Company: Dental Claim Address:	
Subscriber Number:	Group Number:	Subscriber Number:	Group Number:
EMERGENCY CONTACT: _____		Who Referred you to our office: _____	
PHONE: _____		Did you see any of our online information: <input type="checkbox"/> Google <input type="checkbox"/> YELP <input type="checkbox"/> Other:	
RELATIONSHIP: _____			



FINANCIAL POLICIES

1. Payment is expected in full at the time of service unless a financial payment plan has been agreed upon in advance of treatment. We accept all major credit cards, cash, personal checks and Care Credit.
2. We are not a preferred provider or an in-Network dentist for any insurance carrier.
3. For patients with dental insurance, we are happy to work with your carrier to maximize your benefit. The charges submitted to the insurance carrier will become due and payable 90 days from the date of filing if no response or payment is received. If the insurance company denies coverage, payment is due immediately. If secondary insurance is carried, we will file the secondary claim once payment is received from the primary insurance. Explanation of Benefits (EOB) copies are required to submit the secondary claim. If a payment of dental benefits is made to you directly and a secondary insurance is involved, you will need to supply our office with a copy of the EOB so that the secondary claim can be submitted for you.
4. Treatment recommendations are based on your dental needs and desires and are not a reflection of your dental benefits. Your dental benefits are a contract between you, your employer and the insurance company; therefore we do not confirm insurance eligibility for recommended treatment. Any insurance information given to you by this office is *strictly an estimate* of benefits and *not a guarantee of payment*. Insurance benefit payments are determined solely by your insurance company and are subject to review of the claim, eligibility status and terms and conditions of your specific policy. This office is not responsible for monitoring patient's insurance policy limitations, waiting periods and plan maximums.
5. All co-payment and deductible amounts are due and payable at the time service is rendered in accordance with the legal requirements prohibiting writing off of patient responsibility amounts. Insurance payments made directly to the patient for services provided by our office and due and payable to us once received by the patient.
6. We do not accept Medicaid.
7. The responsibility for services rendered to any dependent children whose parents are divorced rests with the parent who seeks treatment. Any court ordered responsibility judgment must be determined between the individuals involved without the inclusion of our office.
8. Our office charges \$25 for returned checks.
9. Balances that are 60 days past due are subject to a 1.5% monthly service charge, which is an APR of 18%.
10. If your account is sent to collections, you will be responsible for any and all collection fees, court costs and/or attorney fees.



CANCELLATION POLICY

Our staff is prepared to offer each patient the individual attention necessary to understand and treat your dental needs. To ensure you receive this attention, we set aside dedicated time for each appointment. If you find it necessary to cancel an appointment, we request that you give our office at least 24 hours notice. If appropriate notice is not given, you may be charged \$50 for a broken or cancelled appointment.

All cancellation fees must be paid prior to scheduling another appointment.

INFORMED CONSENT FOR DENTAL TREATMENT

I understand there are rare complications and/or side effects to any dental treatment that I might receive. There may be: 1) pain, swelling, inflammation or infection of the area of the injection of local anesthesia, 2) injury to nerves or blood vessels in the area, 3) an allergic or unexpected reaction to materials and/or medications.

Fortunately, these complications and side effects are not common. Most dental treatment is generally very safe, comfortable and well tolerated.

I have given complete and truthful medical history, listing all medications, drug use, pregnancy, etc.

I grant the right to the dentist to release my dental histories and other needed information about my dental treatment to third party payers and/or health professionals.

I certify that I speak, read and write the English language.

I have received and reviewed a copy of the privacy practice notice (HIPPA).

I have read and understand the above risks and give my consent for dental treatment.

I ACKNOWLEDGE I HAVE READ AND AGREE TO ABIDE BY THE FINANCIAL POLICIES & THOSE DESCRIBED ABOVE.

PATIENT'S (OR LEGAL GUARDIAN'S) SIGNATURE: _____ **DATE:** _____

REPRESENTATIVE FOR DR. LESLIE B. ANTHONY DMD, PC: _____ **DATE:** _____

